

## 2025-2026 Special Circumstance Review Request

The Free Application for Federal Student Aid (FAFSA) requires students and parents of dependent students to provide financial information from a prior year. The Financial Aid Office recognizes that special circumstances may arise that result in the reduction of a household's income or the addition of or increase in extraordinary expenses and that the financial information provided may no longer accurately reflect a household's current ability to finance a student's education. Students have the right to request a Special Circumstance Review if they believe one of these situations applies. The Financial Aid Office has the discretion to revise a student's FAFSA with more recent financial information or to revise a student's Cost of Attendance if a student's circumstance(s) fall within an approved category and the student provides sufficient documentation.

For **independent** students, extenuating circumstances generally apply to the student and/or student's spouse.

For **dependent** students, extenuating circumstances may apply to the student and/or the student's parent(s)/guardian(s).

Circumstances that **may** warrant an adjustment include (but are not limited to):

- Involuntary loss/change of employment
- Divorce/separation
- Death of a parent/spouse
- Disability of a student/parent/spouse
- Loss of benefits
- Unreimbursed medical expenses
- Declared states of emergency

Circumstances that **do not** warrant an adjustment include (but are not limited to):

- Parents refuse to contribute to student's education
- Parents are unwilling to provide information on the FAFSA or for verification purposes
- Parents do not claim the student as a dependent for income tax purposes
- Student demonstrates total self-sufficiency
- Student and parents do not get along
- Student is a single parent or is pregnant
- Student/Parent/Spouse chooses to stop working or to work less
- Vacation expenses
- Standard living expenses
- Mortgage payments
- Car payments
- Other discretionary expenses

If you have questions about the definition of these circumstances or whether your circumstance(s) is eligible for a Special Circumstance Review, contact the Financial Aid Office at finaid@mccc.edu.

A student may only submit a Special Circumstance Review Request if they have satisfied all verification requirements for the award year. To make an adjustment to a student's financial information, the Financial Aid Office must obtain, at minimum, clear documentation of the extenuating circumstance(s) and all financial information that will be used to make any adjustments. Each Special Circumstance Review is different, and the Financial Aid Office may request additional documents at their discretion. Failure to provide requested documentation may result in a Special Circumstance Review Request being denied. The decision of the Financial Aid Office regarding a Special Circumstance Review Request is final and may not be appealed. The submission of a Special Circumstance Review Request does not guarantee approval. Approval of a Special Circumstance Review Request does not guarantee an increase in financial aid.



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Evaluation of a Special Circumstance Review Request will not begin until all requested documentation has been received by the Financial Aid Office and may take up to 3-4 weeks.

| A. Student Information   |  |   |                                 |  |
|--|--|---|---------------------------------|--|
|  |  |   | _                               |  |
| Last Name  | First Name   | М   | <i>I</i> .                      | MCCC Student ID Number   |
| B. Student Expl  | anation of Special Circum  | stance(s)   |                                 |  |
|  | f the extenuating circumstance(s) on a separate page or electronic do  |   |                                 | ng this Special Circumstance Review (if you need more form):   |
| C. Required Doo  | cumentation  |   |                                 |  |
| <ul> <li>Completed 2</li> <li>Copy of 202</li> <li>Copy of 202     <ul> <li>automaticall</li> </ul> </li> <li>Attach copy of the Foindependent student)</li> <li>Select the reason that</li> </ul> | y transferred during FAFSA completederal Tax Return Transcript for the rand parent(s) (if dependent student) the best describes your extenuating circumancial Aid Office may request additional complex complex to the property of the complex complex to the complex complex complex to the complex c | ipt for student/spouse and<br>student/spouse and parent<br>tion)<br>more recent year for which<br>umstance(s) and include a<br>tional/different documents | pare (s) (in your all received) | ent(s) (if dependent student) If dependent student) (if Federal Tax Information was not u want to use financial information for student/spouse (if quested documentation (documents listed are for informational |
|  | Relationship to Student:er of termination/change of status fro<br>unemployment: copy of official state<br>licable)   | m employer stating date a ment of employment eligi  | nd be                           | enefits received as a result of change<br>y, documentation of date claim is filed/approved/ended, 1099-C   |
| Death: cop     Divorce/Separati     Divorce: co  | Relationship to Student:<br>copy of official statement of disability<br>y of death certificate/obituary<br>ion: Date of Divorce/Separation:<br>Relationship to Student:  | ty benefits, eligibility for v  | work                            | ter's compensation, or eligibility for social security benefits  ustody, child support, alimony, etc. in written statement)  |
|  | tify that all information reported on it and   |   |                                 | locuments is complete and correct. I understand that information   |
| Student Signature  | and the state of the series of | Date  | (                               | WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.   |

Date

Parent Signature (Dependent Student Only)